

CRESTED BUTTE SOUTH PROPERTY OWNERS ASSOCIATION

61 TEOCALLI ROAD, CRESTED BUTTE, CO 81224

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Crested Butte South Property Owners Association
Special Events Application

A special event is a sporting, cultural, business or other type of unique activity, occurring for a limited or fixed duration (one-time, annual) and presented to a live audience, that impacts the community by involving the use of, or having impact on, the public.

A complete application must be submitted a minimum of forty-five (45) days prior to your event and includes all fees and deposits.

- Incomplete applications will not be accepted. Board approval is required during a noticed regular monthly board meeting.
• A \$100 late fee will be charged for late applications and no applications will be accepted less than thirty (30) business days prior to an event.
• In addition to the application fee and a special event permit fee, a clean-up deposit may be charged depending on the size and scale of the event (see special event fee schedule for details).
• All special events require a minimum of \$1,000,000 in general commercial liability insurance naming the Crested Butte South Property Owners Association as an additional insured.
• Additional application fees are required for a Special Event Liquor License.
• Please print clearly and legibly.

Name of Event:

Date(s) of Event:

Name of Organization Holding the Event ("Permittee"):

Mailing Address of Organization: _____

Email Address of Organization: _____

Phone Number: _____

Note: The permittee of an event must be the same as the named insured on the insurance binder.

Name of Event Organizer:

Phone: _____

Cell Phone: _____

E-Mail: _____

Fax Number: _____

Name of Assistant or Co-Organizer (if applicable): _____

Phone: _____ Cell Phone: _____

E-Mail: _____

Detailed Event Description *(Please attach an event schedule if applicable.)*

Event Schedule Attached

Event Location: *(Attach map showing location of event; Also attach 8 1/2" X 11" diagram detailing the event showing tents, vendors, security, toilets, tables, signage, fencing, booths, ingress and egress, stage, etc):*

Map Attached Showing Location of Event Diagram Attached Detailing Event

Event Time (start time of scheduled event to end time of scheduled event):

Total Time (including set-up, scheduled event, break-down & clean-up):

Expected Numbers: Participants: _____ **Spectators:** _____

Do You Intend to Sell or Serve Alcohol? Yes / No
If Yes, a Special Event Liquor License may be Required.

Is Proof of Insurance is Attached? Yes / No
If No, Why Not:

Will There Be Amplified Sound at This Event? Yes / No
If Yes, Describe:

Please Note: If there will be amplified sound during your event then the rules and requirements of **Crested Butte South Property Owners Association Noise Guidelines and Allowable Business Hours Policy** must be followed. Upon completion and submission of this application the CB South will provide you with additional information, including details on how to comply with the neighborhood notification process that you will be required to follow.

How much trash do you anticipate generating at the event? _____

What recyclable products will be generated at the event? _____

Describe Your DETAILED Plan for Trash, Recycling and Clean-Up (all events are required to have a plan for handling recycling and garbage during the event and the removal of recycling and garbage after the event). Please note that any plan should emphasize increased recycling and decreased waste production. If you feel that your event will require assistance from a waste company contact the CB South Property Owners Association.

Describe Plan for Security (All major impact events, as well as events that receive a special event liquor license, are required to have a security plan):

Describe Plan for Parking:

Describe Plan for Portable Toilets and/or Restrooms:

Is Your Event Requesting Any Additional Services from the CB South (such as barricades, utility irrigation locates, traffic control, snow removal, electrical power, trash removal, additional police etc.)? Yes / No

If Yes, explain request for services in detail (attach additional page if necessary):

Will Your Event Require Any Road Closures? Yes / No

If Yes, Explain in Detail Streets Closures and Times of Closures:

Will Your Event Impact Mt. Express or RTA Bus Service and/or Routes? Yes / No

If Yes, Explain Impact:

Describe Plan for Notifying Businesses and Neighbors Impacted by Your Event:

Please Review Carefully:

In consideration for being permitted by the CB South POA to engage in the permitted event, the Permittee, its heirs, successors, executors, assigns, transferees, employees, officers, directors, members, managers, representatives, contractors, subcontractors, agents, assigns, guests and invitees (collectively, the "Releasor/Indemnitor") hereby acknowledge and agree to the following: (i) Releasor/Indemnitor assume all risk of injury, loss or damage to Releasor/Indemnitor, any of them, arising out of or in any way related to the permitted event, whether or not caused by the act or omission, negligence or other fault of the CB South POA, or by any other cause; (ii) Releasor/Indemnitor waive and release the CB South POA from any and all claims, demands and actions for injury, loss or damage arising out of or in any way related to the permitted event, whether or not caused by the act or omission, negligence or other fault of the CB South POA, or by any other cause; (iii) Releasor/Indemnitor agree to defend, indemnify and hold harmless the Town from and against any and all liability, claims, damages and demands, including any third party claim asserted against the CB South POA, on account of injury, loss or damage, including, without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, arising out of or in any way related to the permitted use, whether or not caused by the act or omission, negligence or other fault of the CB South POA, or by any other cause. For purposes hereof, the term "CB South POA" shall include, individually and collectively, its officers, employees, agents, insurers, insurance pools, contractors and subcontractors. By signing this Special Event Application, the Permittee acknowledges and agrees that this assumption of risk, waiver and indemnity extends to all acts, omissions, negligence or other fault of the CB South POA and that said assumption of risk, waiver and indemnity is intended to be as broad and inclusive as is permitted by the laws of the State of Colorado. In any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding such invalidity, continue in full legal force and effect.

The undersigned Permittee certifies that all the statements and answers to the above questions are true without any reservations or evasions. The undersigned also understands that the CB South POA reserves the right to require payment for additional services for major impact events

Name: _____ Signature: _____
Date: _____
Application is: Approved/Denied
Reason: _____ Date: _____

APPLICATION FEES:

1. Special Event Application Fee \$75.00

2. Special Event Late Application Fee: \$100.00

- For applications submitted less than 45 days before the event
- For proper proof of insurance submitted less than 30 days before the event

SPECIAL EVENT PERMIT FEES:

For Special Events at Red Mountain Park, special Facility Use Fees will be applied in place of Special Event Permit Fees

1. Minimal Impact Event Permit Fee \$100.00

- For events with less than 100 participants that require NO Service

2. Moderate Impact Event Permit Fee \$150.00

- For events with less than 100 participants that require Services
- For events with 100 to 400 participants
- For events with over 400 participants that require nominal Services

3. Major Impact Event Permit Fee \$200.00

- For events with over 400 participants that require Services

CLEAN-UP DEPOSIT FEES:

For Special Events at Red Mountain Park, special Facility Use Deposit Fees will be applied in place of Special Event Deposit Fees

1. Minimal Impact Event Clean-Up Deposit \$100.00

- For events with less than 100 participants that require NO Town Services

2. Moderate Impact Event Clean-Up Deposit \$200.00

- For events with less than 100 participants that require Town Services

- For events with 100 to 400 participants

3. Major Impact Event Clean-Up Deposit \$300.00

- For events with over 400 participants.

Deposit Fees: \$500.00 Refundable only upon compliance with all of CBS rules, regulations and conditions of Special Permit.